The Pott Foundation
Grant Application Form

Date: _____

Applicant: _____
(Name as it appears on IRS Determination Letter; also include commonly used name, if different.)

Address: _____
Street City State Zip

Contact Person: _____
Name Email Telephone FAX

_____ _____
Authorized Signer and Title Print Name

NOTE: Do not use print smaller than this 10-point type!

1. Amount requested from Foundation. _____

2. Provide a brief description of your organization and its primary objectives. You may attach additional information, such as informational handouts or newspaper or magazine articles, if appropriate.

Date established: _____ No. of paid employees: _____ No. of currently active volunteers: _____

3. List previous grant applications to the Foundation during the past three years.

Date of Application	Purpose	Amount Requested	Amount Approved

4. Fully describe the general purposes, specific objectives and duration of the program for which you are seeking funds. How was the need for this program determined and how will this program respond to the needs? Describe the program evaluation plan and how you will judge the success of the program. You may include up to one additional page in describing this program.

5. What is the total amount needed for this program? _____

List other sources of support to which you are making application for this program:

Source	Amount Requested	Current Status

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6. General financial information:

Please provide detailed financial information for your organization for the last two complete fiscal years and the current year. You may attach copies of summary financial statements and current budgets for the periods required or you may complete the following schedules.

	Second Prior Fiscal Year	Latest Fiscal Year	Current Annual Budget
Revenues			
Fees, admissions and other earned income (other than government contracts)			
Government programs			
Interest and other investment income			
United Way			
Memberships and individual gifts			
Foundation grants			
Corporate grants			
Other			
Total			

List below the names and amounts of your five largest sources of revenue in the latest fiscal year.

	Second Prior Fiscal Year	Latest Fiscal Year	Current Annual Budget
Expenditures			
General and administration			
Program			
Fundraising			
Property, plant and equipment			
Other			
Total			

7. You must attach the following documents.

- **a.** Your organizations IRS 501(c)(3) Determination Letter and any other correspondence from the IRS regarding your 501(c)(3) status.
- **b.** List of names of Board of Directors.
- **c.** List of current officers.
- **d.** Your organization's latest annual report.

8. When completed, return form to:

The Pott Foundation
U.S. Bank, Private Wealth Management
Jill Forbes-Chandler, SL-MO-A1CS
1 N. Brentwood Blvd., Suite 1400
St. Louis, MO 63105

DEADLINE DATE: APRIL 1

www.pottfoundation.org